

# MSADA News

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February 2006

[www.msada-md.org](http://www.msada-md.org)



Lee Dove, CAA

## President's Message

### Small in Stature, But Large in Voice

As an organization, the MSADA has slowly but surely become a player in the game of Athletic Administration at both the state and national levels. A discussion during the Presidents' Luncheon at the National Conference in Orlando brought to bear some of the methods by which different states are addressing professional development for its membership. Of Course, the NIAAA Leadership Training Program is currently a hallmark for professional development. Most states do encourage and provide some sort of opportunities for LTC participation. This is a good thing!

In Maryland, for example, we too offer LTC's at our state conference and at different locations across the state, within the different counties. The MSADA also, has introduced several other alternatives for LTC professional development participation. The creation of the "Summer Institute" has been

very successful in its first steps of installation. The "New Athletic Director's Workshop" is another innovative offering for those new to the profession.

The continued support for dual membership in both the MSADA and the NIAAA by AD's across the state is another method by which our organization is being recognized. Participating in corporate sponsorship programs, supporting the professional sponsorship alliance and actively attending state and national conferences all point to the positive direction that our MSADA member schools are taking. Maryland had over fifty members in attendance at the National Conference.

As the profession of Athletic Administration continues to evolve and change, so too must the men and women who serve in this field. Professional development will continue to be the wave of the future. The state of Maryland is taking great strides as a small state and the MSADA will continue to have a large voice in the way athletics are perceived, promoted and administered.

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## MSADA Online Store

MSADA has initiated an online store that will allow athletic directors to purchase apparel, accessories and other items directly from our MSADA website. This online store will allow individuals to purchase sweat shirts, polo shirts, jackets, hats, etc. from any location that has internet access by simply going to the MSADA website: [www.msada-md.org](http://www.msada-md.org)

Click on the Fieldhousestore icon located in the lower left corner of the main page with the other corporate sponsors.

Each item can be customized by having the buyer select from a menu of designs, colors, sizes and other features that allow for a personal touch. Payment for these items can be made using a credit card or check. The company has a full satisfaction guarantee on all items purchased. The items will be mailed directly to your home within a 2-3 week period.

This online store is being used by schools nationwide and at several high schools in the state of Maryland.



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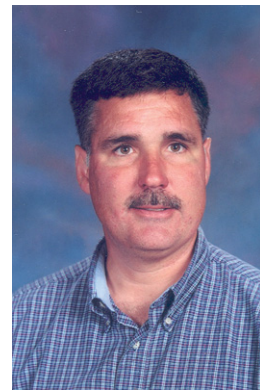
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Summer Institute

## Useful Ideas for Your Stadium Press Box

*Karl Heimbach, CMAA, Col. Zadok Magruder High School, Rockville, Maryland*



*Karl Heimbach, CMAA*

Does your public address announcer know what to say when lightning strikes? What do you do if the stadium light breaker causes the lights to go out? Has your microphone ever stopped working during a game and you don't have new batteries on hand to replace the old ones? To cover these contingencies, a checklist might be useful in preparing your press box with all the necessary items needed when emergency situations occur.

At Magruder High School, I use this checklist to ensure all necessary items are working and available if necessary for each game played on our stadium field:

### Sound System Box

1.  Microphone is stored (used batteries are stored in the case with microphone)
2.  New batteries (two packs)
3.  Two CDs with national anthem are stored in middle level of the box. (in case one doesn't work)
4.  All knobs are marked for the loudest level allowed to be played
5.  Procedures for turning sound system on/off are taped to the inside panel of the box
6.  The American Flag is placed on top of sound system box
7.  Warm-up tapes are neatly labeled/stored for each team in the box (make sure tapes are approved for playing)
8.  A flashlight with extra batteries is stored in the top-level of the box
9.  The manufacturer's booklet is stored on top of the sound system box
10.  The procedures for resetting the breaker of sound system is taped to the inside panel

### Announcing Manual (notebook is kept on the desk at all times)

1.  Sportsmanship announcement (to be read at the beginning of each game)
2.  Thunder/Lightning announcement
3.  The announcement in the event that the lights go out
4.  The announcement for the "Banner Fundraiser"
5.  Any other fundraising program announcements
6.  The starting lineup procedure including the National Anthem
7.  The "Code Red" announcement

### Additional Items

1.  Scoreboard box with sport panels. (keep the manufacturer's booklet in the carrying case)
2.  A fully stocked first aid medical kit
3.  Trash can
4.  Broom and dustpan
5.  Additional chairs (15)
6.  Bull Horn (in order to make announcements in the event the power goes out)
7.  Table to store banners

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The press box is the central command center for your games played on the stadium field. This checklist helps to ensure that everything is ready for almost all emergencies and situations that might occur during an athletic contest. Using this checklist helps assistant athletic directors or other individuals supervising athletic contests when the athletic director is not at the game.

# MSADA Conference Highlights

April 21-23, 2006

Princess Royale Hotel and Conference Center

Ocean City, Maryland

## Schedule

- LTC 501** Philosophy, Leadership Organizations, Professional Programs
- LTC 502** Principles, Strategies and Methods
- LTC 504** Legal Issues I (Risk Management)
- LTC 506** Legal Issues II (Title IX, Sexual Harassment, ADA and Employment Law)
- LTC 516** Management of Indoor Physical Plant Assets
- LTC 518** Management of Interscholastic Athletic Player Equipment (New Course)
- CAA Examination**

## Workshops

- "Working With a Coach Who Needs Improvement and Designing a Useful Coaching Evaluation Process"
- "Teaching the Power Clean"
- "NCAA Standards and What Athletes Should be doing to Prepare for College"
- "Redefining "Winner"
- "Having a Top Level Cheerleading/Pom Program that is Headache Free"
- Round Table Discussion: "Simple and Inexpensive Ideas to Improve Contest Safety"
- "Turf Management for Athletic Fields on a Shoestring Budget"

## Speakers

- Banquet:* Missy Meharg, Head Coach of the University of Maryland NCAA Field Hockey Champions
- Breakfast:* Leo Totten, CAA, Athletic Director, Francis Scott Key High School "The Olympic Experience"

## Conference Vendors

(as of January 20, 2006)

- 1<sup>st</sup> Team Sports – [www.1stteamsports.com](http://www.1stteamsports.com)
- Athletic World Advertising – [www.athleticworld.com](http://www.athleticworld.com)
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- Recreation Resource, Inc. – [www.recreation-resource.com](http://www.recreation-resource.com)
- Riddell All-American – [www.riddell.com](http://www.riddell.com)
- Schedule Star – [www.schedulestar.com](http://www.schedulestar.com)
- Sports Import, Inc. – [www.info@sportsimports.com](http://www.info@sportsimports.com)
- Uncle Ralph's Cookies – [www.uncleralphscookies.com](http://www.uncleralphscookies.com)
- Weyer's Floor Service, Inc. – [www.weyersfloor.com](http://www.weyersfloor.com)

## 2006 Conference Golf Hole Sponsors

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## MSADA New AD Workshop

A new athletic director faces numerous challenges and getting started in a new position can be overwhelming for many. Well, help is on the way!

The MSADA will host the 2<sup>nd</sup> Annual New AD Workshop on Thursday, July 27<sup>th</sup>, 2006, at Loch Raven High School in Baltimore County. An expanded presentation of LTC 502 will be taught, which will include sections filled with practical suggestions, guidelines and handouts from experienced athletic directors around the state to help the new AD succeed.

While this workshop is designed to help the new (less than 3 years of experience) athletic director, this session is open to all who would like to complete the LTC 502 course.

**Date:** Thursday, July 27<sup>th</sup>, 2006

**Time:** 8:30am-2:00pm

**Location:** Loch Raven High School  
1212 Cowpens Avenue, Towson, MD 21204

**Cost:** \$95.00 if registered by June 20<sup>th</sup>  
\$105.00 if registered between June 21<sup>st</sup> and July 15<sup>th</sup>  
\$130.00 if registered after July 15<sup>th</sup> or at the door (course materials will be mailed)



### REGISTRATION – LTC 502

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

School: \_\_\_\_\_ County: \_\_\_\_\_

Make checks payable to the **MSADA** and mail to:

Karl Heimbach, CMAA Athletic Director  
Col. Zadok Magruder High School  
5939 Muncaster Mill Road  
Rockville, Maryland 20855

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Note: Call Karl Heimbach at 301-840-4624 if you have any questions.

## 2005/06 MSADA Professional Sponsorships

Take a moment and consider all that the MSADA offers in terms of professional growth for the athletic directors of the state which in turn benefits our programs, athletes and schools. Through the MSADA, athletic directors can:

- Complete LTC Courses which enhance their professional competency
  - Participate in workshop sessions which provide practical solutions for the various challenges they must meet in their positions
  - Network with other athletic administrators
  - Take advantage of mentoring opportunities from experienced athletic directors
- ... And many more

Please consider having your school become a professional sponsor of the MSADA or encourage your booster club to make a contribution. In order to continue its valuable efforts, the MSADA could use your school's support.

We already have a commitment from a few schools to be Professional Sponsors. Will you be the next? Please help the MSADA's efforts to promote quality athletic programs in the state of Maryland!

## 2005/06 Professional Sponsors

as of 1/1/06

Archbishop Spalding High School Severn, Maryland AD: Lee Dove, CAA	Glenelg Country School Ellicott City, Maryland AD: Al Poklemba	Maryland Public Secondary Schools Athletic Association Baltimore, Maryland Executive Director: Ned Sparks
Baltimore County Public Schools Office of Athletics Towson, Maryland Coordinator: Ronald Belinko, CMAA Supervisor: Jill Masterman, CMAA	Great Mills High School Athletic Boosters Great Mills, Maryland	Maryland State Coaches Association Timonium, Maryland
Century High School Sykesville, MD AD: Craig Walker, CAA	Howard High School Ellicott City, Maryland AD: Vince Parnell, CAA	North Carroll Athletic Boosters Hampstead, Maryland
Chopticon High School Morganza, Maryland AD: Richard O'Donnell, CAA	Howard County Public School System Office of Athletics Ellicott City, Maryland Coordinator: Michael Williams, CMAA	North County High School Glen Burnie, Maryland AD: Michael Baker, CAA
Col. Zadok Magruder High School Rockville, Maryland AD: Karl Heimbach, CMAA	Leonardtown High School Athletic Department Leonardtown, Maryland AD: Glenn Lerner	Northwest High School Germantown, Maryland AD: Jim Tapley, CAA
Dulaney High School Timonium, Maryland AD: Mike Lafferty, CAA	Loch Raven High School Baltimore, Maryland AD: Dr. David Hoch, CMAA	Randallstown High School Randallstown, Maryland AD: Mike Gelman, RAA
Francis Scott Key High School Union Bridge, Maryland AD: Leo Totten, CAA	Long and Foster Real Estate, Inc. Gaithersburg, MD Associate Broker: Bob Graves, CAA	South Carroll High School Sykesville, Maryland AD: Jim Horn, CAA
Franklin High School Reisterstown, Maryland AD: Jill Myers, CAA	Maryland Interscholastic Athletic Association Severna Park, Maryland Executive Director: Rick Diggs	Winters Mill High School Westminster, Maryland AD: Bill Rumbaugh, CAA

# NIAAA News

[www.niaaa.org](http://www.niaaa.org)



## Hurricane Update:

Any high schools interested in helping schools affected by last summer's hurricanes can adopt a school with a similar nickname through the Mascot Adoption Program (MAP). The National Federation of State High School Associations (NFHS) initiated this program. A list of the schools affected by the hurricane disasters has been posted on the NFHS website: [www.nfhs.org](http://www.nfhs.org)

The National Interscholastic Athletic Administrators Association (NIAAA) has announced two initiatives designed to assist secondary schools and athletic directors in those areas. The NIAAA has endorsed an "Adopt a School" program. This program is designed to meet the needs of students as damage levels are assessed and districts begin rebuilding and re-opening their schools.

In addition, the NIAAA has established a fund for athletic administrators who have experienced personal loss from the hurricanes.

The MSADA Executive Council voted, at the January 9<sup>th</sup> meeting, to contribute one dollar per member to this fund. The total was \$351.00.

Go to the NIAAA for more specific information: [www.niaaa.org](http://www.niaaa.org)

## National Conference

Over 50 representatives from the great state of Maryland were in attendance. The weather was warm, 65-75 degrees, while Maryland had snow, sleet and ice. Thirty-four workshops were presented as well as every LTC in the Leadership Training Program was offered, including 518 the new course, on Management of Interscholastic Athletic Player Equipment. This new course will be offered at the state conference in April.

Next year's national conference will be held in December, in Anaheim, California. Mark your calendars.

## NIAAA Online Store – CHECK IT OUT

[www.niaaa.org](http://www.niaaa.org)

## Coming Soon

A third Legal Issues LTC  
A second Middle School LTC  
LTC course updates and revisions  
LTC course renumbering

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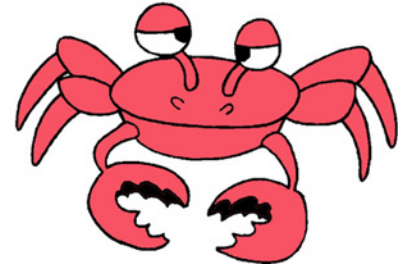
We'll see you at the Beach!

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# CRAB TALK!



## District 1B

Bruce Cowan has retired as the coordinator of athletics in Carroll County after 16 years. He is looking forward to working on his golf game and his "honey do" list that has been compiled by his wife Jackie. Jimmy Rodriguez will replace Bruce. Jimmy has been a physical education teacher, assistant principal and coach in Carroll County for the past 13 years.

## District 2B

Mike Riley will be the athletic director at the new Clarksburg High School. Mike leaves his current position as AD at Poolesville High School.

## District 3

Prince Georges County has two new athletic directors since our last newsletter, Tiffany Miller-Bivens at Friendly High School and Fred Ford at Gwynn Park. Crossland High School still has a vacancy

Frederick Douglass High School graduate Shawne Merriman was drafted 12<sup>th</sup>, by the San Diego Chargers) in the first round of the NFL draft last year. He was selected to the Pro Bowl as a rookie.

Congratulations to state football champions Gwynn Park (3A) and Potomac (2A). This was Potomac's second consecutive championship. Also, congratulations to Eleanor Roosevelt's cross country team for their 4A state championship.

## District 4

Charles County regrets the passing of Steve Datcher, former teacher, coach and athletic director at Thomas Stone High School.

Retired Charles County Athletic Supervisor, Ron Stover, CAA was just released from the hospital. He was hospitalized for a blood chemical imbalance. Hope you're feeling better Ron.

## District 5

Cam Rahnama was appointed assistant principal at Glenelg High School. John Davis is the new athletic director. Congratulations.

## District 6

Kathy Graybeal, CMAA has moved from Towson High School to Perry Hall. Barbara Bates, CAA, after 13 years at Western Tech has moved over to Towson High. Mike McKwan is the new AD at Western Tech. This is his first athletic director assignment

Ron Belinko, CMAA, Jill Masterman, CMAA, Jill Myers, CAA (Franklin), Joe Sargent (Milford Mill) and Troy Stevenson

(Parkville) attended the NFHS/NIAAA National Conference in Orlando in December.

District 6 had four members teaching LTC courses at the conference. Kathy Graybeal, CMAA, (Perry Hall) taught 507, David Hoch, CMAA (Loch Raven) taught 510, Mike Lafferty, CAA (Dulaney) taught 512 and Derek Maki, CAA (Kenwood) taught 507.

## District 9

The Baltimore Ravens organization came through again for Baltimore City Public Schools. In December, the varsity girls basketball teams in 16 high schools receive not one, but two uniforms and one shooter shirt. Many thanks to Mr. Cass, and the Ravens

## District 10

The IAAM Fall Sports Champions:  
Cross Country - Notre Dame Prep "A" and Seton Keough "B"  
Field Hockey - Roland Park "A", Maryvale/John Carroll (co-champs) "B" and Mercy/Baltimore Lutheran (co-champs) "C"  
Soccer - John Carroll "A", Severn "B" and Chapelgate "C"  
Volleyball - St. Paul's "A", Notre Dame Prep "B" and Oldfields "C"  
Tennis - Roland Park "A" and Glenelg Country "B"



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## The Maryland State Coaches Association Update

While the membership total of the Maryland State Coaches Association recently topped 575, there are still many in the state who don't know about the association or the benefits it offers. Counties such as Baltimore, Montgomery, Carroll, Calvert, Howard and St. Mary's have done well getting the message out, but others may only have one or two members in their entire county. Please spread the word or e-mail David Hoch at [dhoch@bcps.org](mailto:dhoch@bcps.org) for help or to have your questions answered.

As one of 7 dual membership (with the NFHS Coaches Association) states in the country, the member coaches get:

- \$1 Million liability insurance
- 4 issues of Coaches' Quarterly, an excellent professional magazine
- Eligibility for state and national awards and much more

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George Connolly




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### *In Memoriam Irvin E. Biasi*

On Sunday, September 29, 2005, Irvin E. Biasi, teacher, coach and athletic director, died of pneumonia at the age of 87.

Born and raised in Luzerne County in eastern Pennsylvania, Mr. Biasi graduated from Hazelton Township High School in 1936, where he had been an outstanding athlete. In 1942, Mr. Biasi graduated from Western Maryland College (now McDaniel College). While attending college he played football and basketball and was captain of both teams in his senior year. After graduation, Mr. Biasi was drafted by the Detroit Lions, but enlisted in the U.S. Army instead.

In 1944, Mr. Biasi came to Baltimore and played for the Baltimore Bullets.

Also, in 1944, he began teaching and coaching at Patterson High School. During his tenure at Patterson, Mr. Biasi's football and basketball teams won 12 Maryland Scholastic Association championships. From 1963 until his retirement in 1973, Mr. Biasi was the athletic director at Patterson.

His wife of 63 years, Nelda Kalar survives Mr. Biasi.

### *In Memoriam Steven Bernard Datcher*

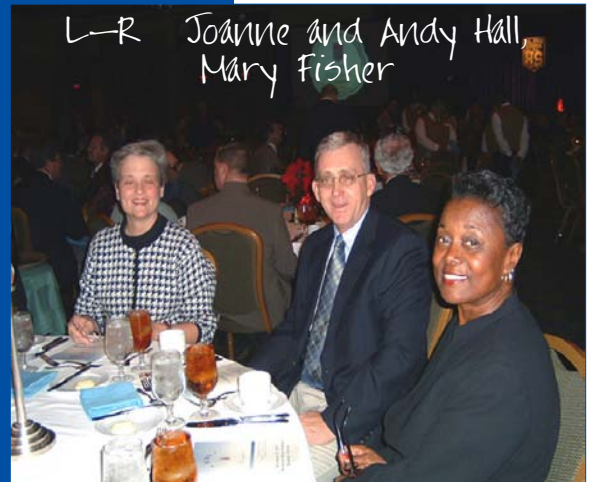
On Monday, January 1, 2006, Steven Bernard Datcher passed away at the age of 54.

Mr. Datcher was a 1969 graduate of Lackey High School in Indian Head, Maryland. He attended Glenville State College in Glenville, West Virginia on an athletic scholarship. Following his graduation in 1973, Mr. Datcher played semi-professional basketball in Israel.

Also, in 1973, Mr. Datcher began teaching history, health and physical education and coaching basketball at Thomas Stone High School in Waldorf, Maryland. He became the athletic director until 2000. Last year, Mr. Datcher was inducted into the Thomas Stone High School Hall of Fame. For the past three years, until his death, Mr. Datcher worked at the Robert D. Stethem Education Center, where he assisted in administrative support.

His wife, Sharon Gross Datcher, son Steven Trent Datcher, mother, two sisters and two brothers survive Mr. Datcher.

# Maryland Representatives Smile for the Camera at the National Conference in Orlando, December 2005



National Conference, Orlando



### 3<sup>rd</sup> Annual M.S.A.D.A. Summer Institute

The Maryland State Athletic Directors Association is proud to announce an opportunity to take LTC classes and the CAA exam during the summer to improve your skills and knowledge in the field of athletic administration.

**Date:** Monday, July 24, 2006

**Location:** Colonel Zadok Magruder High School  
5939 Muncaster Mill Road, Rockville, MD 20855

**Courses:**

<b>Session 1</b>	<b>8:00am-12:00pm</b>
LTC 500	Administration of Middle School Athletic Programs
LTC 501	Philosophy, Leadership, Organizations and Professional Programs
LTC 508	Management Strategies and Organization Techniques
<b>Session 2</b>	<b>1:00pm-5:00pm</b>
LTC 504	Legal Issues I (Risk Management)
LTC 516	Management of Indoor Physical Plant Assets
LTC 522	Power Point Applications-Advanced

**CAA Exam:** 10:00am-12:00pm

**Cost Per Course:** **\$90.00** if registered by June 20<sup>th</sup>  
**\$110.00** if registered between June 21<sup>st</sup> – July 15<sup>th</sup>  
**\$125.00** if registered after July 15<sup>th</sup> or at the door (course materials will be mailed)



Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

School: \_\_\_\_\_ County: \_\_\_\_\_

Session 1: \_\_\_\_\_ Cost: \_\_\_\_\_

Session 2: \_\_\_\_\_ Cost: \_\_\_\_\_

Total Enclosed: \_\_\_\_\_

Make checks payable to **MSADA** and mail to:  
Karl Heimbach, CMAA, Athletic Director  
Col. Zadok Magruder High School  
5939 Muncaster Mill Road  
Rockville, Maryland 20855

Note: Registration confirmation will be sent to you. Call Karl Heimbach at 301-840-4624 if you have any questions.

# MSADA Executive Council 2005-2006

## **President**

Lee Dove, CAA  
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## **1st Vice President**

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## **2nd Vice President**

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## **Secretary**

Jill Myers, CAA  
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410-887-1126  
[jmyers@bcps.org](mailto:jmyers@bcps.org)

## **Executive Director/NIAAA Liaison**

Carol M. Satterwhite, CAA, Retired  
410-730-8542  
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## **Historian/**

## **Retired AD's Representative**

Ed Novak, Retired  
410-665-5953

## **LTC Coordinator**

David Anderson, CAA  
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301-743-5431  
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## **LTC Coordinator**

Ron Belinko, CMAA  
Baltimore County Public Schools  
410-887-2328  
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## **District 1A Representative**

(Allegany, Garrett, & Washington Counties)  
Marcia Nissel, CAA  
North Hagerstown High School  
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## **District 1B Representative**

(Carroll & Fredrick Counties)  
Jim Horn, CAA  
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## **District 2A Representative**

(Montgomery County Private Schools)  
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## **District 2B Representative**

(Montgomery County Public Schools)  
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## **District 3 Representative**

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## **District 4 Representative**

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## **District 5 Representative**

(Anne Arundel & Howard Counties)  
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## **District 6 Representative**

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## **District 7 Representative**

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## **District 8 Representative**

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[mfisher@kent.k12.md.us](mailto:mfisher@kent.k12.md.us)

## **District 9 Representative**

(Baltimore City)  
Barbara Allen  
Paul Laurence Dunbar High School  
410-396-9487  
[baadla@comcast.net](mailto:baadla@comcast.net)

## **District 10 Representative**

(IAAM)  
Kari McBride, RAA  
The Catholic High School of Baltimore  
410-732-6200 x225  
[kmcbride@TCHS.Loyola.edu](mailto:kmcbride@TCHS.Loyola.edu)

## **District 11 Representative**

(MIAA)  
Tom Lentsch  
Baltimore-Lutheran School  
410-825-2323 x231  
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## **Middle Schools Representative**

Jaye Cohen, CAA  
Norwood School  
301-841-2159  
[JCohen@norwoodschool.org](mailto:JCohen@norwoodschool.org)

## **At Large Representatives**

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Mt. Hebron High School  
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[michael\\_duffy@hcpss.org](mailto:michael_duffy@hcpss.org)

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## **Newsletter Editor**

Bill Sterner, CAA  
Hancock High School  
301-766-8191  
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## National Association of Public Address Announcers Membership Information

Athletic directors who have taken LTC 525 can understand the important role that announcers play at our contests. A good announcer can help set the scene for sportsmanship, provide much needed help with practical operational directions and ensure a safe setting in the event of an emergency.

With so much on the line at many of our contests and venues, please encourage or pay for their membership to join the NAPAA! For membership information, please go to their Website: [www.naspaa.net](http://www.naspaa.net). By the way, on the NAPAA site you will also find their national Code of Conduct, which could provide immediate help and guidance for your announcers.

### Did You Know?

That Clell Wade Coaches Directory will make a donation to the MSADA:

- .50 cents for each "High School Request for Information" sheet returned
- .25 cents for each "Middle School Request for Information" sheet returned
- \$1.00 for each College Directory purchased by a high school in our state

So, fill out those forms and return them to Clell Wade. This year the MSADA received a \$100.25 donation.

Also, Coaches Locker will make a donation when schools place orders with their company. The MSADA received \$50.00 from Coaches Locker



Official Sponsors

Ms. Carol Sattenwhite, CAA  
5467 Gloucester Road  
Columbia, MD 21044

Maryland State  
Athletic Directors Association  
**MSADA**

# 30<sup>th</sup> M.S.A.D.A. Conference Registration

April 21-23, 2006

Princess Royale Hotel and Conference Center, Ocean City, Maryland

Last Name \_\_\_\_\_ First Name \_\_\_\_\_  
 School \_\_\_\_\_ School Phone \_\_\_\_\_  
 School Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Home Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Are you a member of: MSADA \_\_\_\_\_ NIAAA \_\_\_\_\_ Years as Athletic Director \_\_\_\_\_

## Conference Registration

**\$95.00** per MSADA member (\$110.00 at conference) \$ \_\_\_\_\_

**\$125.00** per non-member (\$150.00 at conference) \$ \_\_\_\_\_

If you have not paid your 2005/06 state dues, add \$30.00 (\$10.00 retired members) \$ \_\_\_\_\_

Registration includes one Saturday Banquet ticket and Sunday Breakfast ticket

**Registration fees are Non-Refundable**

## Guest Registration

Name of Guest \_\_\_\_\_

Will guest be attending the Saturday Guest Breakfast? Yes No

**\$30.00** per extra banquet ticket How many? \_\_\_\_\_ \$ \_\_\_\_\_

**\$10.00** per extra breakfast ticket How many? \_\_\_\_\_ \$ \_\_\_\_\_

## Seafood Buffet on Friday, April 21

at Phillips Crab House  
2004 Philadelphia Avenue  
5:30 pm - 7:00 pm

**\$30.00** per ticket How many? \_\_\_\_\_ \$ \_\_\_\_\_

(children 5-7 yrs \$13; 10-12 yrs \$16)

Buffet includes crab legs, mussels, shrimp, beef, chicken, ham, salads, vegetables, pastas, bread, and desserts

## Golf Registration on Friday, April 21, at Ocean City Golf and Yacht Club

**\$90.00** per person Check One - Early Tee Time before 7:30 \_\_\_\_\_ or Late Tee Time after 7:30 \_\_\_\_\_  
(limit of 72 participants)

Name of Golfer

1. \_\_\_\_\_ \$ \_\_\_\_\_
2. \_\_\_\_\_ \$ \_\_\_\_\_
3. \_\_\_\_\_ \$ \_\_\_\_\_
4. \_\_\_\_\_ \$ \_\_\_\_\_

**LEADERSHIP TRAINING COURSES**     \$ 90.00 if postmarked by March 25  
\$110.00 if postmarked from March 26 – April 1  
\$125.00 after April 1 (you will not receive your class materials until May)

**Thursday, April 20<sup>th</sup> 6:00pm – 10:00pm**

**LTC 501 – Athletic Administration: Philosophy, Leadership Organizations and Professional Programs**

This flagship course of the Leadership Training Program serves as an overview for the Certified Athletic Administrator examination. Topics discussed include: NFHS, NIAAA, State Athletics/Activities Associations, Legal Issues, Communication, Budgets, Technology and Leadership Styles. The course also previews the NIAAA Certification Program and the Leadership Training Program. It is a prerequisite for all levels of certification.

\$ \_\_\_\_\_

**LTC 504 – Athletic Administration: Legal Issues I (Risk Management)**

The course will focus on risk management as an ongoing responsibility of the athletic administrator. Included will be strategies for reducing risks and minimizing litigation that may result from constitutional, federal law and state law challenges. In addition, the 14 legal duties of coaches and athletic administrators will be covered, with special emphasis on the need to be constantly proactive. Current case law studies are provided to demonstrate practical applications of the legal concepts and principles presented. The newest interpretation and applications of Title IX and ADA are introduced.

\$ \_\_\_\_\_

**LTC 516 – Athletic Administration: Management of Indoor Physical Plant Assets**

This course will consider spectator facilities, special use gymnasias, natatoriums, laundry rooms and locker rooms and the various systems that support them. Mechanical system checklists for use in regular inspections and maintenance programming will be provided. In addition, considerations and issues related to construction and remodeling programs will be discussed.

\$ \_\_\_\_\_

**Friday, April 21<sup>st</sup> 8:00am – 12:00pm**

**LTC 502 – Athletic Administration: Principles, Strategies and Methods**

The course will take a basic approach to the fundamentals and methods of athletic administration and will alert and educate athletic administrators regarding potential problems and possible solutions in areas such as budgets, transportation, scheduling and parent/student/coach conflicts. The course will also touch upon sample athletic/activity program philosophies, department organizational charts, activity procedures/checklist, public relations, coaching applications/assessments and emergency plans.

\$ \_\_\_\_\_

**LTC 506 – Athletic Administration: Legal Issues II (Title IX, Sexual Harassment, ADA and Employment Law)**

This course will provide an overview of contemporary interpretation of law for each topic area, along with contemporary case law studies. Athletic administrators will also be provided a Title IX program assessment instrument. Through the use of this assessment tool, directors will be able to determine the degree to which local schools meet current Office of Civil Rights (OCR) standards.

\$ \_\_\_\_\_

**Saturday, April 22<sup>nd</sup> 8:00am - 12:00pm**

**LTC 518 – Athletic Administration: Management of Interscholastic Athletic Player Equipment**

This course will make use of principles, strategies and best practices for fitting, adjusting, managing, reconditioning and maintaining athletic apparel, footwear and protective equipment. All methods and techniques discussed will be drawn from American Equipment Managers Association standards and practices.

\$ \_\_\_\_\_

Total Amount Enclosed \$ \_\_\_\_\_

Please send registration form and check payable to MSADA to:

Carol M. Satterwhite, CAA

MSADA

5467 Gloucester Road, Columbia, Maryland 21044

**DEADLINE for CONFERENCE REGISTRATION APRIL 10**

Princess Royale MSADA Hotel Room Rates: \$110.00 per night.

Hotel reservations must be made directly with the Princess Royale 1-800-476-9253.